

MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –February 11th, 2025

On **February 11th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:01pm. **Roll Call:** Council members: Hanisch, Vogel, and Scheff were present. Council Binder arrived at 6:04pm. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:10pm. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-022

Moved by council Hanisch, seconded by council Scheff for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-023

Moved by council Vogel, seconded by council Hanisch for approval of the January 14th, January 27th and January 30th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

Action 25-024

Moved by council Vogel, seconded by council Hanisch, for approval to assign parcel #19.45.0100 an address of: 309 E Kluckholm Street. **Roll Call:** All favored no opposition. Motion carried.

Resident Stewart was not present for the meeting. Council discussed allowing Stewart to park their camper in the campground for a short term.

Action 25-025

Moved by council Vogel, seconded by council Scheff, for approval of resident Stewart to park their camper in the campground if needed until the end of March pending insurance on the camper be filed with the city finance officer and with the understanding that the city takes no responsibility or liability for the camper. If more time is needed, then Stewart would need to present a written plan of action to the city council in March's regular city council meeting. **Roll Call:** All favored no opposition. Motion carried.

Resident Meehan at their request to be put on the agenda was not present to discuss a delinquent water bill. Council members discussed city ordinances surrounding water shutoff procedures and delinquent water bills. The council directed the finance officer to continue to follow city ordinances regarding this procedure for consistency to the rest of Montrose citizens and secured revenue practices to be able to pay Kingbrook Rural Water for water usage.

OLD BUSINESS:

City Punch list reviewed in conjunction with the 2025 Priority list. Baseball building renovations discussed vs. portable building purchase for concessions and restrooms. Softball scoreboard installation plans discussed, basketball/tennis court renovation vs tearout discussed. Volleyball sand pit tearout discussed. Purchase of park benches discussed.

Action 25-026

Moved by council Vogel, seconded by council Hanisch, to table the Baseball building discussions for another meeting. **Roll Call:** All favored no opposition. Motion carried.

FO will get more information regarding the renovation costs for the basketball-multipurpose court and this discussion will resume in another meeting.

Action 25-027

Moved by council Binder, seconded by council Vogel, for approval to purchase 2 new park benches to place near our playground areas. **Roll Call:** All favored no opposition. Motion carried.

City Bar is under contract and is set to close on offer the end of this week. Kris and Shanon Weber of Salem would like to renovate and continue a bar/restaurant business on main street.

Action 25-028

Moved by council Binder, seconded by council Hanisch for approval to deposit the City Bar Sale Revenue into the Montrose Operations MM account. **Roll Call:** All favored no opposition. Motion carried.

Action 25-029

Moved by council Hanisch, seconded by council Scheff, to approve an operating agreement for Web's Pub to utilize 2 of the city's liquor licenses: Retail On-Sale liquor and Package Off-Sale liquor license for the annual fee outlined in the Rates, Fees and Fines Resolution for 2025 set forth by the city council. **Roll Call:** All favored no opposition. Motion carried.

Action 25-030

Moved by council Hanisch, seconded by council Scheff, for approval of 2nd reading of Ordinance No. 2025-001 FEMA Flood Damage Prevention Regulations. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports reviewed.

Action 25-031

Moved by council Hanisch, seconded by council Binder, for approval to hold the local board of equalization meeting for Montrose citizens on March 20th at 6pm in the Community Center. **Roll Call:** All favored no opposition. Motion carried.

Continuation of September 2024’s meeting discussion of summer mowing responsibility for city baseball field and school lot south of baseball field for the 2025 mowing season ended with the council deciding to keep the agreement made with the school back in January of 2024. The school will take care of the city property located within the fence line of the baseball field on valley road and the city will mow and care for the school’s empty lot to the south of the baseball field. The city will roundup the fence line to mitigate weed growth.

Council discussed campground plans for the upcoming 2025 season. Review of the campground host job description, review of the park attendant job description, and the campground bathhouse signage takedown on the east side of building was discussed with a replacement of an outdoor bulletin board mounted on the bathhouse for a customer information station. FO created camper brochures at the request of campers providing feedback. FO asked the council to review the brochures and offer any changes or helpful tips. Council discussed the installation of a camp host mailbox vs. a post office box rental for the camp host, per host inquiry. The council does not mind either option as long as the camp host is responsible for all costs/labor associated with campground mail correspondence.

Camp host asked for the showerheads to be switched out in the bathhouse to wands. Council denied this request due to high probability of shower wands being pulled down and plumbing being damaged.

Action 25-032

Moved by council Binder, seconded by council Hanisch, for approval of the Park Attendant job description and the Camp Host Job Description job roles. **Roll Call:** All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Maintenance Hanisch discussed the need again for a sewer pond aerator system or windmill be purchased in conjunction with the chemicals to be used in pond 1 for preventative maintenance of sludge breakdown. Chemicals were an approved purchase in a prior council meeting, but the windmill discussion was tabled.

Maintenance Hanisch discussed lawn mower needs for the city. New lawn mower pricing was presented and pricing to fix the grasshopper mower was presented as options.

Hanisch voiced the pleasantry

Action 25-033

Moved by council Hanisch, seconded by council Binder, for approval to purchase a windmill for sewer aeration for pond 1. **Roll Call:** All favored no opposition. Motion carried.

Action 25-034

Moved by council Vogel, seconded by council Hanisch, for approval to purchase a long block engine and have maintenance Hanisch fix the grasshopper mower for the city. **Roll Call:** All favored no opposition. Motion carried.

Council members will table the purchase of a new lawn mower for the next council meeting after maintenance Hanisch gets new pricing for other mowers for the council.

Finance officer will start reaching out to past employees for pool manager roles and lifeguard roles and she will also start advertisements for a park attendant, and summer mowing.

FO presented an option for a tree dump sign to post at the city tree dump to alert citizens of the state regulations that need to be followed to keep the site open. Council agreed to have this sign made and posted.

End of month bank account balances reviewed by council.

FEBRUARY VOUCHERS:

PAID Between Meetings

29532e	FEDERAL TAX PAYMENT	1/17/25	\$994.47	Payroll Taxes
29534e	FEDERAL TAX PAYMENT	1/31/25	\$836.63	Payroll Taxes
29537e	CAMPSPOT	2/11/25	\$147.75	January Camp reservation fees
00021e	CLOVER CONNECT	2/6/25	\$58.07	ACH Card Fees for Campground
29536e	SD DOR	2/5/25	\$229.26	Monthly Garbage Tax Reporting

30547	SD RETIREMENT SYSTEM	2/3/25	\$1,254.06	Monthly Reporting
29535e	SECURITY STATE BANK-MONT-ROSE	1/27/25	\$38.40	Deposit Slip Purchase for City
30546	THE SECURITY STATE BANK	2/3/25	\$179.45	Postal shipping fees, Ofc paper/envelopes, BacT water sample
30548	US BANK, N.A.	2/3/25	\$6,259.62	Loan: DW#2; CW#4

PAID at Council Meeting

30549	A&B BUSINESS	2/11/25	\$333.36	Monthly IT Service; Printer Contract
30550	ACE HARDWARE	2/11/25	\$9.56	Bar Key Copies
30551	ADDY DISPOSAL	2/11/25	\$2,994.00	Monthly Garbage Fee
30552	BADGER METER	2/11/25	\$60.70	Monthly cellular/network fees
30553	BENDERS SEWER & DRAIN	2/11/25	\$925.00	Annual Lift Station Cleaning
30554	CITY OF MONTROSE	2/11/25	\$2.32	Monthly UB Bill
30564	GOLDEN WEST	2/11/25	\$194.62	Monthly Office Phone Bill
30555	KINGBROOK RURAL WATER	2/11/25	\$3,409.60	Monthly Water Purchase-Usage
30556	MCCOOK CO. AUDITOR	2/11/25	\$1,733.50	Monthly Sheriff Fee
30557	MCCOOK CO. EMS, INC.	2/11/25	\$762.06	Monthly Ambulance Fee
30558	MENARDS	2/11/25	\$45.48	City Bar Plumbing Repairs
30565	MIDAMERICAN ENERGY	2/11/25	\$796.52	Prior month Usage
30567	MONTROSE GAS PLUS	2/11/25	\$81.76	Fuel for city equipment
30559	MONTROSE RURAL FIRE ASSOC.	2/11/25	\$8,000.00	Annual Fire Protection Services
30566	NEW CENTURY PRESS	2/11/25	\$325.84	Audit Notices; Resolutions; Mtg minutes
30560	PARTITIONS PLUS, INC.	2/11/25	\$4,895.00	Softball partitions for restrooms
30561	SD 811	2/11/25	\$19.95	Locate Fees
30562	SECURITY STATE BANK-MONT-ROSE	2/11/25	\$30.00	Annual Deposit Box Fee
30563	SOUTHEASTERN ELECTRIC COOP	2/11/25	\$2,639.05	Monthly Electric Bill
	TOTAL PAID:		\$37,256.03	

Payroll

	City Council Members		\$2,275.00	Quarterly Payment-Paid in January
	Finance Officer		\$6,278.46	3 pay periods - January
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Supervisor		\$4,216.83	3 pay periods - January
	TOTAL SALARIES:		\$10,595.29	
	GRAND TOTAL:		\$45,909.49	

Action 25-035


Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: none

Action 25-036

Moved by council Hanisch, seconded by council Vogel to **Adjourn** at 8:00pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: 
Nicole Siemonsma
Finance Officer


Susan Painter
City Mayor or Council President

Published once at the approximate cost of: \$118.73
Publish Date: 2/20/25

**PUBLIC NOTICE
MONTROSE CITY
COUNCIL MEETING
UN-APPROVED MINUTES -
February 11th, 2025**

On February 11th, 2025, the Montrose City Council Meeting took place at the Community Center. The Pledge of Allegiance was recited. Mayor Susan Painter called the meeting to order at 6:01pm. Roll Call: Council members: Hanisch, Vogel, and Scheff were present. Council Binder arrived at 6:04pm. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:10pm. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-022

Moved by council Hanisch, seconded by council Scheff for approval of Agenda. Roll Call: All favored no opposition. Motion carried.

Action 25-023

Moved by council Vogel, seconded by council Hanisch for approval of the January 14th, January 27th and January 30th meeting minutes. Roll Call: All favored no opposition. Motion carried.

SPECIAL TOPICS:

Action 25-024

Moved by council Vogel, seconded by council Hanisch, for approval to assign parcel #19.45.0100 an address of: 309 E Kluckholm Street. Roll Call: All favored no opposition. Motion carried.

Resident Stewart was not present for the meeting. Council



Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)
COUNTY OF HANSON)

TROY SCHWANS of said McCook County and South Dakota, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said Counties of McCook and Hanson for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....
Montrose City Council.....
Unapproved Minutes.....
2-11-25.....

a printed copy of which is hereto attached, was printed and published in the newspaper for . . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on 2/20, 2025
the second publication on ,20
the third publication on ,20
the fourth publication on ,20
the fifth publication on ,20
the sixth publication on ,20
and the last publication on ,20

that \$ 118.13 being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

.....
Subscribed and sworn to before me this 5th
day of March, 2025
.....
Luann McKillop
Notary Public, McCook County
My commission expires 1-23-30